



## **Parent Payment Policy for 2024 Years 3 and 4**

Dear Parents and Carers,

Avoca Primary School is looking forward to another great year of teaching and learning and we would like to advise you of our school's voluntary financial contributions for 2024.

Avoca P.S. provides students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and experiences for our students. We want to thank you for all your support, whether that's through fundraising, paying your curriculum contributions or volunteering your time. This has made a huge difference to our school and the programs we provide. Within our school this financial support has allowed us to provide a wide variety of opportunities and subjects for students to experience including art supplies, science experiences, golf and our own library here at school. The support from families allows us to keep our school grounds neat and tidy and enhance our digital learning opportunities including the purchase of new computers for students and a virtual reality experience in 2024.

Avoca Primary School will continue to provide students with books, and grey lead pencils required for learning as part of their curriculum contributions. We are requesting parents to purchase coloured pencils, textas, erasers, scissors, sharpeners, glue sticks and a pencil case from a third-party supplier. We are encouraging all families to support our local news agency in the purchase of these items to keep the business local.

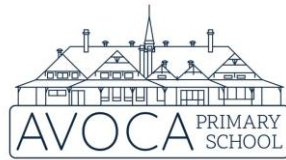
For further information on the Department's Parent Payments Policy please see a one-page overview attached.

We appreciate families taking the time to read this document and become familiar with the curriculum contributions for your child's year level and those extracurricular charges that may pop up as the year progresses.

Yours sincerely,

Jacinta Dellavedova  
Principal

Stacey Blair  
School Council President



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Years 3 and 4 classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• Art – paint, crayons, pastels, glitter, coloured paper (\$16)</li> <li>• Science – chemicals, materials, resources (\$10)</li> <li>• Mathematics – numeracy blocks, dices, counters, clocks, spinners, MAB etc (\$8)</li> <li>• English – books, reading cards, word charts, dictionaries (\$10)</li> <li>• Online Spelling Program (\$5)</li> </ul>	\$49.00
<i>Year 3 and 4 Workbooks and Grey lead pencils</i>	\$21.15
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$10
<i>Individual Reading Diary</i>	\$ 6.95
<i>Individual Spelling Book</i>	\$17.95
<i>Individual Maths Mental Book</i>	\$13.95
<i>Years 3 and 4 Printing and photocopying of worksheets and learning materials</i>	\$10
<i>Years 3 and 4 Whole school events</i> <ul style="list-style-type: none"> <li>• We encourage families with a swimming pass to present it to the office and families without a swimming pass to contribute \$20 as this is reflective of the cost to the school. <b>Swimming pass must be presented to office by 1<sup>st</sup> Feb 2024</b></li> <li>• Avoca PS Athletic Sports</li> <li>• Avoca PS Cross Country</li> </ul>	\$20
<b>Total Curriculum Contributions for year 3/4:</b>	<b>\$149.00</b>
Other Voluntary Contributions - for non-curriculum items and activities	Amount
<i>Student wellbeing programs</i>	\$
<i>First aid equipment</i>	\$
<i>School grounds maintenance and improvements</i>	\$
<b>Total Amount</b>	<b>\$</b>

## Educational items for students to own:

Below is a list of items that the school recommends you purchase from the Avoca Newsagency for your child to individually own and use. Families are welcome to re-use items from previous years.

- Coloured Pencils (x2 sets)
- Coloured Textas (x2 sets)
- Sharpeners (x2)
- Erasers (x2)
- Scissors
- Gluesticks (x5)





### Extra-Curricular Items and Activities

Avoca Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

The cost of extra curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>School camp Years 3 and 4</i>	Approx \$ 350 plus Bus costs	
<i>School Photo Packages</i>	Range between \$15 - \$40	
<i>School Beanie</i>	\$15	
<i>School Hat</i>	\$18	
<i>Alpha Show Live Performance</i>	\$15	
<i>Interschool Lightning Premiership Year 4 – 6 (selected Students)</i>	\$20	
<i>Interschool Athletics Year 4 – 6 (for students who finish 1<sup>st</sup> and/or 2<sup>nd</sup>)</i>	\$20	
<i>Interschool Cross Country Year 4 - 6 (for students who finish 1<sup>st</sup> and/or 2<sup>nd</sup>)</i>	\$20	
<i>Other optional Years 3 &amp; 4 camps and excursions to be scheduled</i>	TBA	
<i>Mothers Day and Fathers Day Stalls</i>	Gifts ranging from \$3 - \$8 available for purchase.	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

### Financial Support for Families

Avoca Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State Schools Relief (SSR)
- Flexible payment arrangements & Payment plans are available, please contact the school to arrange these.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Jacinta Dellavedova

Ph: 03 5465 3176 | Email: [Jacinta.dellavedova@education.vic.gov.au](mailto:Jacinta.dellavedova@education.vic.gov.au)

### Payment methods

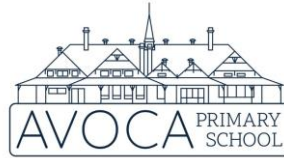
Payments can be made by cash at the office or via Direct Deposits into the school's bank account. Please use your family name, first name and fees as the description.

**Avoca Primary School      BSB: 063-093    Account Number: 10003202**

**PLEASE NOTE:  
WE HAVE CHANGED  
OUR BANK DETAILS**

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.



## Total

Category	Totals
Curriculum Contributions	\$ 149.00
Other Contributions	<i>(Non-tax deductible)</i> \$
Extra-Curricular Items and Activities	\$
<b>Total</b>	<b>\$</b>

## PARENT PAYMENTS POLICY

### ONE PAGE OVERVIEW

#### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

#### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

#### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

#### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.